

MINUTES OF TRUSTEES OF FLEETVILLE COMMUNITY CENTRE MEETING HELD AT FLEETVILLE COMMUNITY CENTRE TUESDAY 18th September 2019 6.40pm

Those Present:

Trustees: Trevor Parsons(Chair)
Jackie Brennan(Vice Chair) from 8:15
Peter Jones (Treasurer)
Faye Penford, Mike Neighbour, David Martin,
Valerie Goodyear-Burrows,
Centre Manager: Cathie Crowne
Friends: Pauline Thompson, Patsy Spaven
Minutes: Grenville Wilkinson

1. Absentees etc.:

Zarqa Aslam and Ashley Walton. Trevor was to send a note to Zarqa to ask if she was still interested before receipt of her apologies through Jackie. Momotaz did also not attend.

Zanna an interested party in becoming a trustee is hoping to be able to attend the next meeting.

Jackie had notified her late attendance to Trevor in advance.

Cathy asked chair if it was OK to invite managers/organisers of various groups etc. on an ‘ad hoc’ basis to attend meetings, he agreed.

2 Approval of Minutes:

The Minutes of the last meeting of 17th July 2019 were accepted and approved, and thanks given to Faye for production of same.

3. Individual Committee Reports/Updates

- a) Cathy expanded upon her report, stating June 19 bookings were lower than June 18 but this was just a blip in June and not a trend, 5 ad hoc in 2019 as against 14 in 2018, potentially we need to advertise more on local media sites, ‘Next Door’ was recommended and immediately acted upon by Faye, Cathy to contact Drama Llama’s and ask why they no longer using Thursdays and Gordon to pressure wash exterior of building, the Playgroup have approached Gordon to fix sliding bolts on room doors, mainly for security, they to be asked what their statutory requirements are and for them to propose either in writing or attending a meeting.
- b) Finance - Peter J circulated his report covering the full year, to 31st July 2019, showing a profit of just below £7300, stating the accounts were at present with Geraint Howells being audited, and a report covering Aug 19, both including comparisons with 2018. Total funds at end July being some £83000, £11000 in hand and £72000 held in an interest paying account.

Jackie and Peter visited Barclays Bank where FCC accounts are held, and it was agreed that a new account titled ‘FCC NEW BUILD FUND’ be opened and all current funds applicable to New Build be transferred into it, including that generated by Friends group and this would be identified accordingly.

Fund Raising – in excess of £1 million needed, local events won't be sufficient to generate this even using contactless payment method at same, more events/people needed to run same advertising, agreeing and proposing what the new building would look like.

Peter has contacted various professional fundraisers, one having issued an 18 page proposal to complete, whose fee basis may not be a viable option, albeit Trevor pointed out they had been successful on similar projects, Trevor, Jackie and Peter meeting with fundraiser, at no cost to FCC, on 8th October for advice, he has already suggested there be no fund raising launch or advertising of amount raised until say some £700k achieved.

Mike N stated he was able to apply for funding up to £40k via the councils 'My Community' pot.

c) Mike N. updated meeting on progress of obtaining FCC premises, this could be up to 18 months regarding transfer, as there had been a new council administration due to recent elections, new head Chris White needs contacting and bringing up to speed giving him clarity of the situation i.e. FCC has complied with all requests by previous council leader, question whether council legal dept. not fully explaining to C White, as it would seem he is in favour of carrying this project forward albeit he is also engaged in the update/refurbishment of Clarence Park cricket pavilion.

A meeting has been arranged on Friday 4th October with Sarah Torrance (Public Realm Manager-Council) Trevor and Mike, time to be confirmed, Faye to have a quick chat with Sarah T, Mike to forward bullet points to Faye prior to her chat.

New build meeting to be arranged towards end of October.

d) In the absence of Jackie, Trevor expanded upon her report, highlighting state of kitchen, and the need to upgrade electric sockets, John Crown to be requested to facilitate, together with the installation of sign at rear of building facing Fleetville park.

Comments were made regarding disabled toilet door not closing properly, Peter J to resolve and floor in main hall in need of attention, this to be monitored to ensure it does not become dangerous. TP JB VGB and CC to hold a meeting reference repairs approx. end of October when above electrics sorted.

4. Web Site/IT Internet etc. Mike N website not adequately updated, Jackie B and her daughter hopefully able to do this, Faye volunteered to assist.

Trevor requested that this be updated in time for the AGM

5. Any Other Business

'Larks in the Park' 2020 to be on 5th July to avoid clashes with other events.

Peter J. constitution not quite there yet but Charities Commission happy with it so far, and we will get a new charity number.

Faye P stated that Ward Councillors can be approached direct to be invited to become Trustees of FCC.

Progress New Build - Fundraising – current position requirements etc.

Not to proceed with more suppliers of buildings at present, Homelodge Winchester adequate.

Friends of Fleetville Craft Fair on Saturday 9th November 2 to 5pm

Please note the date of the next meeting is **13th November** at **6:30pm** and will also be **AGM**

Meeting concluded at 8:15 pm but continued for several minutes upon arrival of Jackie who stated she awaiting her daughter's assistance to update web site especially front page, JB/FP and JB's daughter to organize a meeting to carry this out.