

MINUTES OF THE TRUSTEES OF FLEETVILLE COMMUNITY CENTRE MEETING HELD ON

Wednesday 13th January 2021 at 6:30pm by Zoom

Those Present: **Trustees:** Trevor Parsons (Chair)
David Martin (Vice Chair)
Peter Jones (Treasurer)
Jackie Brennan (to 7:20), Valerie Goodyear- Burrow, Josie Madoc,
Zanna Millicheap, Mike Neighbour, Momotaz Rahim
Centre Manager: Cathie Crowne
Friend: Pauline Thompson
Guest: Rushna Miah – Chair Herts.Asian Womens Assoc.(to 8pm)
Minutes: Grenville Wilkinson

1. Apologies: Vicky Greig

2. Minutes of previous Meeting: Welcome to Josie Madoc and Victoria (Vicky) Greig as Trustees. .
Spelling error of Valerie Goodyear-Burrow under nominations for proposing Vice Chair.

3: Introductions and Welcome: For the main benefit of Rushna, the chair asked all to give a brief account of who they were and what their responsibilities and associations to FCC were, Rushna in return explained what her role was and the companies, organisations she dealt with, and thanked the chair for the invitation to attend.

4. Brief Update : Trevor stated that things were quiet at present with only the Kindergarten and Playgroup accessing FCC facilities, all other participants/groups either closed or volunteered to close, the possibility of these two groups having to cease activity if lockdown escalates ,may be offset by the fact, as with schools, provision has to be made for children of Key Workers, so should remain open on a reduced attendance, albeit continual funding for these activities is under discussion and may have some impact.

5. Managers Report: Cathie quickly went through her report, highlighting new group, National Childbirth Trust, which mentors expectant mothers until children are at walking stage, comment was made regarding the return of Oaklands College which will now commence on 4th March and not after February half term as initially planned.

Cathie also informed meeting of her potential operation on 1st February and will be absent from 2 to 6 weeks dependant on her recovery, during which time Zanna will provide cover for her.

She also made comment that Gordon had not been in attendance since Christmas but assistance in the areas he covered would be

required if he continues to be unavailable.

There then ensued discussions regarding the cleaner, whether or not he be retained on reduced hours/days or whether he be fully furloughed as recommended by Peter, but this would only be on 80% pay FCC unable to cover balance at present. Kindergarten and Playgroup would cover their own cleaning, so he not needed, therefore, it was agreed he be furloughed until end April, Jackie needing date furlough to begin from.

6. Maintenance Update: David was asked to update the meeting regarding any maintenance done or required, albeit the dishwasher is still awaited it is no longer a priority as was stated at AGM, this due to unforeseen current lockdown, there was no other matter needed rectifying except the installation of heaters, preferably electric on timers, particularly in entrance area, he pointed out the humidifier is working overtime and needs emptying daily, with regards radiators he will discuss with Cathie after the meeting this now being a priority.

7. Newsletter: Momotaz was asked about the current production of the Newsletter, as Vicky is keen to assist, Momotaz asked to liaise with her, Trevor happy to be included in any discussions between them. At present Momotaz has practically completed one A4 side but wanted more articles/subjects from the other members, submission of which were to be received by her in order it would be ready for distribution by mid March, it was agreed that editions would be quarterly, i.e. Spring, Summer, Autumn and Winter, future publication dates, and dates for submission of articles, to be advertised in each quarterly publication.

8. Financial Report: Peter expanded upon his report stating that a reduction in expenditure was allowing income to marginally exceed it.

9. Marketing: Albeit mentioned under Trevor's update, he stated that Vicky would be taking on the role of marketing FCC, this to attract other groups and hopefully new tenants.

10. New Build: Mike went through that which has happened since March 2020, that we proceed on basis of equal partnership with SADC, but now SADC to take over proposal of redevelopment of site, their plan not only to replace the community centre but also to develop part of site for residential development. Mike was asked who was in attendance representing FCC at these meetings:- Trevor, Peter, David and himself.

Minutes received of first two meetings but not third, which

was just before Christmas, seemingly not an equal partnership, bias towards SADC as they know what we wanted and what our intentions were, at least now they have made a site visit, and have put a concept forward to finance the new centre, The full development needs to go before full council so that on approval funding can be accessed to cover legal advice, architects etc. part of the requirement is an Equality Impact Assessment, asking why a replacement is needed, facilities required etc. Mike asked Josie to see if it was agreeable to circulate this to all.

The current issued plans are a proposal only and response is awaited regarding covenant placed on site, planning permissions etc.

Momotaz asked if there was a copy of the deeds and covenant available in order she can proceed in procuring legal advice for FCC.

David intimated land could be sought elsewhere to develop by SADC to fund new build if it was not possible on Royal Road Trustees to look at all options.

Zanna commented that no information was being forwarded to the centre users ,especially as to what impact any council opinions would have on them.

Peter stated that we need to assure residents, users and the local community that we are working on their behalf and challenging council decisions/comments when necessary.

Josie, being our representative, replied that it was early in the process but that a full consultation would be carried out with Fleetville as a whole.

Peter then asked that we send at least three questions to SADC, prior to any meetings to give them an opportunity to respond at same.

Mike then listed these for next meeting with SADC:-

- 1) If SADC were to experience difficulties, that is against, plan A, housing, what is plan B?
- 2) Given number of housing units being 4 to 6, what proposal is there to extend the footprint to the current boundary.
- 3) It does involve FCC, SADC and FCC need to issue a joint statement to manage development – how, when, where, why?

Discussions took place to accept the above questions being put to SADC, especially No. 3 and how much can be released of proposals – development etc.

David – we need to keep people on side with integrity.

Trevor – next meeting with SADC is on 22nd January.

Peter – we need to keep our own minutes/record.

Mike – S106 funding is up from £40k to £55k approx. and needs be used by 2028, the New Build committee needs to cease in its current format, but potentially continue.

Zanna – worried about comment ref. equal partnership.

Mike – need to rectify, as SADC is now doing most of talking, FCC just listening.

Peter – its brilliant at least now we are talking to council there being no engagement previously.

11. Any other Business:

Trevor suggested one fixed playgroup/nursery fully equipped, and one flexible/mobile.

Zanna responded, either or, as funding would dictate needs, funding being on Govt. agenda and response is awaited.

The next meeting :- Wednesday at 6:30pm by Zoom unless restrictions permit otherwise:-

3rd March 2021

Meeting concluded at 8:10pm

Post meeting note:- Cathie's operation has been cancelled.