

MINUTES OF THE TRUSTEES OF FLEETVILLE COMMUNITY CENTRE MEETING HELD ON

Wednesday 3rd March 2021 at 6:30pm by Zoom

Those Present: **Trustees:** Trevor Parsons (Chair)
David Martin (Vice Chair)
Peter Jones (Treasurer)
Jackie Brennan (to 7:30), Valerie Goodyear- Burrow, Vicky Greig,
Josie Madoc, Zanna Millicheap, Momotaz Rahim
Centre Manager: Cathie Crowne
Friend: Pauline Thompson
Guests: Catherine Stemple-treasurer Fleetville Community
Playgroup, Iqbal Zia-Councillor
Minutes: Grenville Wilkinson

1. Apologies : None

2. Minutes of previous Meeting : Minutes accepted no amendments.

3: Financial Report : Peter issued a summary of finances upon which he expanded 1st August 2020 to 28th February 2021, showing a breakdown of Income of £18566.92 and Expenditure £30229.28, a deficit of £11662.96, however this was reduced to £3518.03 upon receipt of SADC Covid grant of £8144.93, this for businesses open but with restricted business and this mainly Steiner and the Playgroup. Previous grant last year we received £10000 retail, hospitality and leisure grant.
He commented that this recent grant came about when a London Colney group had informed him of more funding access.
Cllr Zia thanked Trevor for his invite and questioned Peter if other council grants had been sourced, which they discussed.
Later Peter asked if it was agreeable to move the New Build account into FCC main account, now that total new build costs would be borne by SADC, £8143 primarily would have been used to attract new build funding, albeit £7k of tis was a general donation to FCC which we used to refloor main hall.

4. Managers Report : Cathie expanded upon her report, stating main users being Steiner and Playgroup together with 1st baby mums. Jason is still furloughed, Gordon has returned, Oaklands College intimated they wish to run an ESOL course starting next Thursday, other potential users include a school immunisation/vaccine programme to be run during Easter holidays, Peter interjected if this was NHS linked then no hire charge be levied, meeting agreed, together with an essential service training course.
Cathie commented on various changes in suppliers and their charges, a cheaper alternative to Biffa was found, and Chubb fire extinguisher maintenance was a lot dearer than a recommended

company from a member of Tyttenhanger village hall. Trevor commented it was imperative that extinguishers be maintained, Cathie replied this was done on an annual basis.

The two new electric heaters have been installed, as regards the graffiti a council response is awaited to which Josie agreed to follow up, with regards to minor incidents of vandalism, could it be looked at to use anti-climb paint.

Cllr Zia notified Cathie that Ramadam was imminent, however Val pointed out that at a recent open meeting too many people attended (200+), this not being within current Govt. guidelines or FCC max.120.

Vicky asked that if FCC had been successful in reducing costs could all such contracts be looked at annually, to which Jackie replied this was already carried out.

5. Maintenance Update : Not discussed

6. Update on Website: Jackie gave an update on website, this was up to date with no new items, and asked if it was wanted to take some items down to be replaced by the proposed new centre plans, it was suggested that the SADC news release regarding this be inserted.

Momotaz questioned the presence of the newsletter on website, Jackie responded that the link was on front page then realized she had omitted to re insert and would correct this omission.

Momotaz has drafted Newsletter, but had had a poor response, and made a verbal request for more content, in it she has thanked Mike N for all his work and will include tonights update on new Centre, she then appraised Vicky on how the Newsletter was distributed.

7. New Build Update:

There is now council support for a single storey unit without residential properties being included within the plan.

The architect and project manager are attending site at 10am on Friday 12th March primarily to see children's groups requirement, if more space is needed we may be able to surreptitiously move into recreational ground.

Zanna stated that the rules regarding new birth to 5 year olds was as present undergoing a re-write and initially points to outdoor play requirements, a draft copy is available but is not set in stone, lengthy discussion regarding Playgroup's needs took place.

David commented if we were back to modular building then this would not only cause less disruption on site but would be quicker.

Trevor stated that we have a public meeting when firmed up plan received to obtain feedback.

Extensive discussion took place regarding the design of centre together with user requirements.

Overall funding is coming from other SADC developments within city.

SADC have agreed that FCC will be run as now by Trustees and support.

Cllr Zia quoted there is a diverse community in area which will need diverse requirements and that plans be in place to accommodate future generations needs, so there is a need to open up the design for public discussion, stating that the Marlborough Pavilion was solely for a specific user.

Vicky stated marketing the centre was complicated but gives the opportunity to consult all groups especially regarding integration.

Josie supported this saying it was critical consultation took place especially with the three main parties, the users, the residents and local businesses, but to await new plan that can be "tweaked" to include and accommodate most diversity.

David went on to say that together with the tweaking there was future potential and flexibility for alternate use e.g. weddings.

Momotaz – already extensive consultations have taken place over the last five years with feedback in hand specifically asking for separate toilets – SADC/FCC collaboration on consultations needed.

Peter pointed out these in initial submission of New Build.

Josie – this was base layer for initial New Build- Mike Neighbour proposal.

Vicky supported Josie as this was the footprint start we now need to know how to progress.

Cllr Zia – who are we to consult in the diverse community – is the current plan/design sufficient.

Trevor - difficult to accommodate the sports facilities – badminton if height permits.

David – we need to ensure right number and size of rooms , having a basic structure, large/small rooms in initial plan will give scope for opening up discussions at consultations.

Catherine – gave thanks for invite to attend, gives her the opportunity to find out what is happening enabling her to report back to her group.

Trevor emphasised we must not lose the original feel of centre.

Valerie – commented Italian group left because of inadequate size rooms, introduce varied schemes to attract youngsters, questioned a youth club but this would require at least 12 volunteers to operate.

8. Any other Business:

Vicky – being a newbie is still coming to terms in understanding what FCC is all about especially to market it, an analysed usage has been produced to find gaps which marketing could fill, but who do we market to?, people who live and work in area, create a comprehensive database of residents, businesses and independent users, such as faith groups, teachers etc. at a nominal sum of £400 this would cover the cost of leaflet distribution within a quarter mile radius of centre asking for details to be included in a digital directory so that all and sundry can be informed as to what is happening with a calenderised diary, linked into and having use of other media such as Facebook Twitter etc suggestions were asked for.

Val commented that Mike N had a comprehensive database.

Cathie - should be able to find on FCC computer.

Momotaz asked for access to this also.

Trevor – centre potentially fully opening in June and we ought have an event to advertise/and or capitalise upon.

Zanna referred to end wall asking if a collage be painted advertising centre, this possibly by a graffiti artist? Consensus was to get this done.

Minutes of SADC/FCC meetings taken by Grenville to be distributed to all Trustees and Friends for information and updating as to what has taken place.

Peter commented SADC press release relating to FCC new build had not been sent to local paper.

Cllr. Zia agreed all information by/all be sent to relevant parties.

Val asked Cllr Zia if he was a councillor or trustee, he responded by saying he would contact chair after meeting.

Next Meeting Wednesday 19th May 2021, 6:30pm

Meeting concluded at 8:30pm