

# **MINUTES OF THE TRUSTEES OF FLEETVILLE COMMUNITY CENTRE MEETING HELD ON**

Wednesday 25<sup>th</sup> August 2021 at 6:30pm

## **Those Present:**

**Trustees:** Trevor Parsons (Chair)  
David Martin (Vice Chair)  
Peter Jones (Treasurer)  
Jackie Brennan, Valerie Goodyear- Burrow,  
Josie Madoc, Catherine Stemple, Zanna Millicheap,  
**Centre Manager:** Cathie Crowne  
**Minutes:** Grenville Wilkinson

## **1:Chair Introduction :**

Trevor opened the meeting thanking everyone in attendance for coming, apologies given by remaining trustees. The reason for this extra meeting was to discuss and agree upon two major points concerning the replacement building of the current community centre, these being the Design Details, which have subsequently been updated and the proposed remote Temporary Classrooms for the preschool activities.

## **2. Apologies :**

Vicky Greig, Brendan Murphy, Momotaz Rahim.

## **3. Design Details:**

Peter addressed the meeting in respect of this item, referring to the latest plans which were on display to all, these gave an increase of 37% over that currently available, he asked for their observations, comments and amendments/adjustments they wished, albeit not a lot to question the following were noted:-

Access to toilet in hall , is it needed? as it could be accessed by unwelcome guests.

There were now separate male and female toilets.

The Maker and Discrete spaces were definitely needed and be retained.

Retain the toilets in childrens facilities, however the two in right hand room to be rotated 90 degrees to face into room, one of which was actually in hall 2, this will give the same set up as in childrens suite on left of plan.

The store in hall two on wall adjacent to childrens room have access transferred from hall to childrens room, giving them more needed storage.

There was discussion regarding the garden space for both childrens groups, however the footprint extension,i.e. a part of the actual recreation ground be appropriated for this purpose, FCC is awaiting SADC (legal dept.) response.

Request to alter green space between parking bays be transformed into a further parking space albeit drains may have to be resited. David responded that historically and due to planning comment re number of spaces be as is, that we leave well enough alone in this respect.

There was comment for and against one space having an electric charging point installed, it was agreed that if after having proposed to council that one would not be necessary, if they enforced one being installed then we would abide.

Zanna asked about the cost of the new building, currently there is a business rates holiday/relief until March 2022. For the new building Peter was advised by Tom Hardy of SADC that business rates would increase by around 35% which Peter calculated is around an increase of £352 per annum. Insurance is calculated to increase by around £1300pa. There would also be one off items like a security system which would attract an annual contract.

The forthcoming rent has not yet been computed, currently £1730pa, albeit it could increase significantly it would not be unreasonable or detrimental, and a suggestion to link rent to income was proposed.

A question regarding the ventilation system to be installed in new build was answered that this would be state of the art and include all current legislation and criteria.

#### **4. Temporary**

##### **Classrooms etc.:**

Trevor issued details of these buildings layout. After a meeting on 22<sup>nd</sup> June with Jay (SADC), Jay came back with a quote of £483K for provision of temporary accommodation installation and facilities, for which a contribution from FCC, (not determined) would be sought. David did a calculation based upon details from information supplied by Portakabin, (who have a depot in London Colney) which came to £112,250.00.

No progress has yet been made as to the location for the siting of temp. classrooms, and comment was made that the two childrens groups contact council direct and plead their cases, this would give a two pronged attack with further support from approaches by Josie M, as councillor and Trevor representing FCC, Josie being classed as a conduit and approaching Chris White (Councillor Leader) direct.

Zanna asked if SADC had a legal requirement to provide alternate accommodation.

Both childrens groups prefer to be as local as possible, i.e. place temp.classrooms in Fleetville Recreation grounds.

It was stated that the new building be communally acceptable and viable to run and support, attracting old and new clients/customers/users.

A final comment by Zanna albeit she did not wish it, was that if the new provision was not acceptable to Steiner group, then potentially it would have to leave even if this meant the area.

Summarising Trevor stated the main points had been discussed, the main problem being the footprint of extra garden area and location of Portakabins, asking Josie if pressure could be brought to bear on fallback position of locating within Fleetville Junior School grounds.

**Next Meeting date 29th September 2021, 6:30pm**

Meeting concluded at 8:10pm