

Meeting of Fleetville Community Centre Trustees

29th September 2021

Present **Trustees:** Trevor Parsons, Chair,
Peter Jones, Treasurer,
David Martin, Vice Chair,
Momotaz Rahim, Zanna Millicheap, Brendan Murphy,
Val Goodyear Burrows, Jackie Brennan, Catherine Stemple,
Also present: **Friends** Pauline Thompson and Patsy Spaven
Manager Cathie Crowne

Apologies: Josie Madoc and Vicky Greig

1. Chairs opening statement:

Welcome to everyone
Further talks happened 2 weeks ago with SADC to further develop the design of the New Building – more later
Meeting held with Church of God about the progress of the New Build and implications for them. Further meetings will be held with other users over the next weeks.

2. Manager's report:

Day to day activity levels are heading back towards normal. New groups are starting and some old groups have not returned. Children's parties are filling most Saturday afternoons until Christmas. There will be at least 3 days in October when the centre will be used as a pop up vaccination centre. The 'Recreation for the Retired group have had two fish and chip lunches over the last few weeks and another is planned.

3. Finance Report:

The finances are in a better shape than might have expected given closures. To achieve this, we have received several government and local authority grants and have used the furlough scheme to increase income and reduce expenditure. Excess of income over expenditure for the year August 2020 to July 2021 was £1000. The accounts are with the auditor at present. Total money in all bank accounts is £70,000.

4. Maintenance:

The dishwasher has been installed. Minor repairs have been made to doors. DM to complete a walk around the building shortly to make sure nothing has been missed.

5. New Build:

Meeting was held on 14th September with SADC. Josie M was in the meeting as well as Trevor P and others. Following the last Trustees meeting it was recommended that certain toilets were turned around and the footprint of the site extended by 2m. After a lengthy discussion, this was agreed. After those discussions a full design and access statement was completed and sent to FCC in time for this trustees meeting. This statement confirms that the new building will be accessible to a much wider group in the community as it will have a changing places room and wider doors throughout.

There was a meeting at FCC on Monday 27th September of the council representative, quantity surveyor and project team. Jackie B and Cathie were able to join the meeting after the project team had walked the site and finished their discussions. They were able to provide an up to date site plan which included the location of temporary classrooms and the footpath to them. It was confirmed that the classrooms will be in place for the school holidays so that items needed for September can be relocated to the new spaces. Discussion was very positive and clear that the temporary classrooms are an essential part of the project and will remain in place until the new building was ready to occupied.

David M reminded the trustees that July will come round very quickly and it is essential that we have a team ready to plan and move or timeline to make it work.

6. Communication re New Build with Hirers & Public:

Propose that a display of current plans and timelines be displayed in the large hall. This should happen as the planning application progress through the SADC planning process – which should start in late October. Publicity for the new build will give neighbours a chance to object – so need to be aware and careful.

7. Gift of a kiln:

After a short discussion about health and safety issues and the fact it will not be used in the current building it was decided to say thanks but no thanks to the kind offer. See if we can find someone else who can use it.

8. Date of Annual General Meeting

AGM will take place on Wed 1st December (not 24th November as reported) at 7.30 pm. This follows a request from a Trustee. Agenda will be publicised nearer the time. Cathie will display a notice for the public of this meeting at the appropriate time.

9. AOB.

Xmas fair is being considered. Date and time still to be chosen.

Meeting closed at 8.09pm