

# MINUTES OF THE TRUSTEES OF FLEETVILLE COMMUNITY CENTRE MEETING HELD ON

Wednesday 2<sup>nd</sup> March 2022 at 6:30pm

**Those Present:** **Trustees:** Trevor Parsons (Chair)  
David Martin (Vice Chair)  
Valerie Goodyear- Burrow, Vicky Greig, Josie Madoc,  
Zanna Millicheap, Brendan Murphy, Catherine Semple  
**Centre Manager:** Cathie Crowne  
**Friend :** Pauline Thompson  
**Minutes:** Grenville Wilkinson

**1:Chair Introduction :** Trevor opened the meeting and appraised all of his health problem and future effect this would have on his input into FCC, everyone agreed the decision was his and they would fully support him whichever way he chose, his comment being he would wish to oversee the New Build.

**2. Apologies :** Jackie Brennan, Peter Jones (Treasurer), Momotaz Rahim.

**3. Matters Arising :** Any outstanding matters will be discussed during the meeting, the comment being made at this time to invite all users to discuss the future of FCC new build, those not able to attend to be met separately..

**4. Finance :** Trevor read out the E Mail that Peter had circulated, the 3 main items being, cash in the bank accounts amounting to £75k+, the anonymous sponsor donation via the Charity Aid Foundation was still awaited as is the SADC contribution from Cllr Rowland's locality budget pot.

Zanna suggested part be used to advertise at and with "Larks in the Park"

Val suggested vouchers given to returning users to new premises that would be offset against their future rents.

Cathie suggested the provision of BBQ equipment for "Larks in the Park" as these tend to be good money raisers at events

**5. Managers Report :** Cathie expanded upon her report, Ad Hoc bookings of 17No. to date, compares favourably to numbers pre Covid, i.e.2020, having been to see the Portakabins, temporary replacements rooms mainly for childrens groups but could easily house other users, these were fantastic, better than imagined, quiz night is on her agenda to organize, Larks in the Park is moving along nicely, Cathie commented that not only do we need to encourage users to return but mayhap have a stall at the event advertising themselves with any proceeds going towards FCC's new build 'extras' that will be needed, on Friday 12<sup>th</sup> March there is a Fish and Chip lunch, book your place.

**6. Update :**

David appraised the meeting of various discussions held with Jay Pattni, SADC, mainly the storage of current equipment which would be best housed in a container, this could be the one situated alongside the portakabins providing there was easy access. Trevor asked re finance , was this dependant upon fitting out of new build as to what contribution would be required from FCC? A detailed specification is needed from SADC, ask them at meeting on 29<sup>th</sup> this month so it can be discussed by all, especially hirers as their input thoughts, ideas etc. ought be included in decisions made.

**7 New Build :**

Trevor having written to Jay Pattni predominately on who was taking responsibility for the presentation to the public, after asking what had gone on before and being supplied with all relevant information by Mike Neighbour, Jay stated it was the responsibility of SADC who would inform all local residents and retailers(shops).

Josie suggested a polite note mainly to Royal Road residents, but also to Burham Road, especially close to linking passageway, informing them of FCC involvement and what to expect during the rebuild, Josie offered to draft this letter identifying there was no come back on FCC.

Vicky suggested we increase the distribution of notification say to a mile radius of centre, posts on facebook would be more effective, it is easily amended, but this only after planning fully approved, which could be late April early May.

Public relations are a priority and there is a need to keep them fully informed.

**8: A.O.B. :**

Level of staff through construction and into new build needed in running centre.

Discuss with hirers/groups/individuals regarding their thoughts, requirements and future plans.

Trevor asked Josie to propose to council a rent free period.

Based upon Sopwell premises which is out for tender as to who will be overseeing the running of same? would this apply to FCC, feeling was it would not be in councils interest for this to happen.

**9 Next Meeting dates :-**

Wednesday	13 <sup>th</sup> April 2022	at 6:30pm
Wednesday	25 <sup>th</sup> May 2022	at 6:30pm
Wednesday	29 <sup>th</sup> June2022	at 6:30pm
Wednesday	12 <sup>th</sup> October 2022	at 6:30pm

**A.G.M.**

Meeting concluded at 8pm