**Fleetville Community Centre AGM – October 2022**

**IT Subcommittee – Jackie Brennan, Vicky Greig, Brendan Murphy**

1. Replacement computer for Centre Office

Due to various other commitments, I have yet to arrange time to fully investigate the current computer with regards to necessary ports for accessories, specifically the corridor electronic sign.

1. Microsoft have confirmed our Non-Profit status which provides us with the following.
   1. Non-profit Portal access for 25 users through to July 2032
   2. Microsoft 386 Business Premium with Teams – Free for up to 10 users

Includes Office to download on local devices, Email, Cloud Storage

* 1. Discounts on a range of other Microsoft licences and Microsoft hardware
  2. Azure grant – USD $3,500 in annual service credits

1. Website & Hosting
   1. Current hosting agreement with Aubergine renewed September 2022 for further year (1/10/22 t0 30/9/23) allowing plans for refresh/replacement to be planned.

**Future work**

1. Utilise Microsoft 365 features.
   1. Follow up Microsoft 365 admin training for non-profits’
   2. Redeem free use Business Premium for 10 users (to be agreed)
   3. Migrate Fleetville domain for email and Microsoft 365 use cases
   4. Assign Fleetville email accounts to Trustees (as needed)
   5. Structure Cloud storage for FCC Documentation and for Centre Admin and subcommittees
2. Transfer website administration from Jackie to Brendan (including Aubergine relationship)

**In collaboration with Comms and Marketing**

1. Discuss planning and content publishing in the period up to and for the new building timeline and any refresh and or relaunch of our website.
2. Discuss and agree plans for website refresh/relaunch alongside new building opening

**New Build fitout - technology thoughts**

1. Internal Audio/Visual and network cabling (TV/Radio feeds? – Licensing PPL/PRS)
2. Building WiFi including legal and or usage of free access for centre users.
3. Internet provision to the building:- capacity/costs/provider
4. Equipment for new build
   1. Computer/display Screens/monitors/projectors
   2. Electronic signage/screens
   3. Network Switch(s)
   4. Wireless Access Points
   5. Telephone - wired/DECT/answering service
   6. Printing/Copying/Fax(?)
   7. Door Access/Security – cameras/alarms